

I wish for my child/ren to be absent:

Signature of Parent/Guardian

Mersey Primary Academy
Derwent Street, Hull, HU8 8TX
T: 01482 327417
W: www.merseypa.org.uk E: info@merseypa.org.uk Head of Academy: Jaqueline Overfield

...Changing lives

Leave of absence request

As you are aware from 1st September 2013 the school is no longer allowed to authorise holidays/leave of absences during the term time unless there are proven exceptional circumstances. For your information the schools attendance policy which includes examples of exceptional circumstances is available from the office and is also displayed on the schools website.

Any holidays/leave of absence taken in term time will lead to a fine by The Local Authority of £60 per child payable within 28 days, arising to £120 if the fine is not paid within the 28 days.

from//20 to/20 for the following reason: (If for holiday, please explain why it is needed during term time.)	
Name of Child/ren	Class/es
Signature of Parent/Guardian	Date
DELTA Academies Trust	Mersey Primary Academy Derwent Street, Hull, HU8 8TX T: 01482 327417 W: www.merseypa.org.uk E: info@merseypa.org.uk Head of Academy: Jaqueline Overfield Changing lives
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