

POLICY DOCUMENT

POLICY TITLE	Assessment Policy Y1-6
RESPONSIBLE COMMITTEE	Curriculum Committee
RATIONALE	To provide effective procedures for Assessment
PURPOSES	<ul style="list-style-type: none"> To ensure assessments made are accurate. To ensure assessments are used to plan the next stages of learning.
GUIDELINES	<p><u>Summative Assessment</u> (to be completed the week before each half term apart from Half Term 6 when they will be completed 2 weeks before)</p> <ul style="list-style-type: none"> Years 1,3,4, and 5 will complete xxx, xxx and a selected GPS tests the week before the end of HT1,2,3,4 and 5, and two weeks before the end of HT6. Years 1,3,4 and 5 will complete assertive mentoring maths assessments in HT1,2,3,4,5 and 6. Year 2 will complete assertive mentoring maths assessments in HT 1,2,3 and 4. Year 1 and any child who has not achieved the phonics pass, will complete practice tests the week before the end of HT1, HT2, HT3, HT4 and HT5 Year 2 and Year 6 will follow SPTA's summative assessment cycle. <p><u>Recording formative assessments on Educater</u></p> <ul style="list-style-type: none"> Educater should be updated at least weekly, by class teachers, but is recommended to be completed daily A 'B' Beginning Star, can be given if a child shows competency in an objective during a fluency/skill/practice session. A 'P' Progressing Star, can be given if a child shows they can apply the skill in a depth session. An 'E' Embedded Star, can be given if a child shows they can apply the skill in a cold application session, a period of time after their depth session. For example within 'Hot Writing', 'Big Writing', Topic or in a summative test. <p><u>Pupil Progress Meetings</u></p> <p>Following the completion of the summative assessments, moderations and professional conversations (where an agreed final teacher assessment will be made before lock down) pupil progress meetings will take place. They will focus on:</p> <ul style="list-style-type: none"> Individual children's barriers to learning <p><u>Target Setting</u></p> <p>Targets for Y1,3,4 and 5 will be taken from FFT 20 targets. Targets for 2 and 6 will be taken from FFT 5 targets.</p> <p>Leaders must ensure validated data is submitted onto Educater, by noon, on the date indicated on the SPTA monitoring cycle.</p>
FURTHER DETAILS CONTAINED IN DOCUMENTS	Teaching and Learning Policy Marking and Feedback Policy

DATE APPROVED:	NEXT REVIEW DATE (Every two years)
July 2016	July 2018
Reference Number:	AP-10